



# Workplace Health & Safety Policy

SPFA is fully committed to the health & safety of all the stakeholders who encounter SPFA controlled work environments. In addition to our OHSAS 18001:2007 certified system we have adopted the philosophy that the well-being of our company depends on the well-being of our workforce.

SPFA is committed to eliminating and minimising hazards by:

- Ensuring that legislation and best practice is followed in our facilities
- Keeping the workforce informed and trained regarding the safe execution of their tasks
  - Providing instruction, supervision and assistance to enable everyone to work safely
  - Promoting open two-way communication to encourage ownership of WHS matters
- Supplying appropriate levels and types of tools and equipment to perform tasks safely

SPFA has the ultimate objective of the complete prevention of incidents and accidents in the workplace and strives to ensure our workforce health and safety systems are maintained at the highest levels through quantifiable evaluations.

At all times employees are required to follow the requirements of the company Workplace Health and Safety rules and all relevant legislation and regulations. They are also tasked with ensuring that they take reasonable care for their own wellbeing and to use all safety equipment as supplied and instructed. A commitment to participate in safety training, reporting of risks, incidents, accidents and the maintaining of open communications is also stated and expected.

The responsibility to ensure a safe and healthy workplace is a team effort and requires commitment from the Board of Directors through to the newly hired employee. SPFA promotes the use of “common sense” in our workplace and looks to continual maintenance and improvement of our Workplace Health & Safety Systems.

**Jeff Nicholas**

A handwritten signature in blue ink, appearing to read 'Jeff Nicholas', is written over a white background. The signature is fluid and cursive.

**Managing Director**